

Board of Directors (in Public)

Item 5.6

Subject: Ratification of Use of the Trust Seal
Date of meeting: Tuesday 30th March 2021
Prepared by: Lucy Lavan, Director of Corporate Affairs
Presented by: Lucy Lavan, Director of Corporate Affairs
Purpose of Report: For Ratification

BAF Ref	Impact on BAF
WC2	Use of Trust seal requires the approval of the Board (Para 40 of LHCH constitution).

1. Executive Summary

The purpose of the paper is to ask the Board of Directors to ratify application of the Trust's seal to documentation relating to the following:

- Deed of Novation between Lancashire Care NHS Foundation Trust and Liverpool Heart and Chest Hospital NHS Foundation Trust and the Secretary of State for Housing, Communities and Local Government relating to the Grant Funding Agreement Building Capacity and Capability in Health and Life Science Businesses - **Project No. 03R16P01250**

2. Background

The constitution of the Trust states, at Paragraph 40, that the Trust shall have a seal and that the seal shall not be affixed except under the authority of the Board of Directors.

Operational responsibility for the holding of and the use of the Trust seal is assigned to the Director of Corporate Affairs under the Board's Scheme of Reservation and Delegation.

Wherever possible, authority to apply the use of the Trust seal is sought in advance from the Board of Directors. When time does not permit this, then ratification is sought at the next Board meeting.

All applications of the seal are recorded in a register and signed by two directors / senior officers ('sealing officers').

3. Use of the Trust Seal 03.02.21

The Trust seal was affixed on 03.02.2021 to enable the Deed of Novation as documented below:

Date	Document	Particulars	Sealing Officers	
03/02/21	Deed of Novation	Grant Funding Agreement Building Capacity and Capability in Health and Life Science Businesses - Project No. 03R16P01250	RAP	SP

4. Recommendation

The Board of Directors is asked to ratify the application Trust seal in respect of the above transaction.